

ORGANIZATIONAL MEETING
BIJOU METROPOLITAN DISTRICT
Monday, February 7, 2022 at 3:00 P.M.
Via Teleconference

Robert Graves, Director	Term to May 2022
Kurt Spears, Director	Term to May 2023
Alan Overton, Director	Term to May 2023
Lori Graves, Director	Term to May 2023
Rebecca Spears, Director	Term to May 2022

Link:

<https://us06web.zoom.us/j/89760882428?pwd=VW5ySTFLd0MzZEZJSUh5VHR3bHN3dz09>

Meeting ID: 897 6088 2428

Passcode: 968736

Call-In Number: 1-720-707-2699

NOTICE OF ORGANIZATIONAL MEETING AND AGENDA

1. Call to Order/Declaration of Quorum
2. Conflict of Interest Disclosures
3. Approval of Agenda
4. Consider Appointment of Officers
5. Public Comment - Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.
6. Consent Agenda – The items listed below are a group of items to be acted on with a single motion and vote by the Board. Any item may be removed from the Consent Agenda upon request of any Board member.
 - a. Adoption of Resolution Designating the District’s 24-Hour Posting Location (**enclosure**)
 - b. Adoption of Public Records Request Policy (**enclosure**)
 - c. Adoption of Resolution Adopting the Colorado Special District Records Retention Schedule (**enclosure**)
 - d. Approval of Disclosure Notices Required by Service Plan (**enclosure**)
 - e. Discuss and Consider Adoption of Electronic Signature Policy (**enclosure**)
7. Legal Matters
 - a. Discuss and Consider Adoption of Resolution Providing for the Defense and Indemnification of Directors and Employees of the District (**enclosure**)
 - b. Discuss Director Liability Issues and Memorandum Re: Crime Coverage, Fidelity Bonds and Designated Agent Endorsements (**enclosure**)
 - c. Insurance & Liability
 - i. Discuss Insurance Requirements (public official’s liability, general liability, workers’ compensation, comprehensive crime) and Consider Adoption of Resolution Approving an IGA with the Colorado Special District

Property and Liability Pool and Authorize Membership in the Special District Association (**enclosure**)

- ii. Consider Approval of Agency Services Agreement with T. Charles Wilson Insurance Services (**enclosure**)
- iii. Discuss BMO Worker's Compensation Coverage and Consider Authorizing Filing of Exclusion of Uncompensated Public Officials form for 2022 Policy Period (**enclosure**)
- iv. Consider Approval of Property and Liability Insurance Limits and Deductibles (**enclosure**)

8. Engagement of Consultants

- a. Consider Approval of Engagement Letter with WHITE BEAR ANKELE TANAKA & WALDRON for Legal Services (**enclosure**)
- b. Discuss and Consider Approval of Proposals for Accounting Services (**enclosure**)

9. Legal Matters

- a. Consider Approval of Resolution Calling May 2022 Election (**enclosure**)
- b. Discuss and Consider Adoption of 2022 Annual Administrative Resolution (**enclosure**)
- c. Consider Approval of Funding and Reimbursement Agreement with Acadia Farms LLC (**enclosure**)

10. Financial Matters

- a. Consider Approval of Execution of (1) Form SS-4 Application for Federal Employer Identification Number; (2) Application for Colorado Sales Tax Exemption Number; and (3) Application for Assignment of PDPA Numbers (**enclosure**)
- b. Discuss and Consider Establishment of Bank Accounts and Authorize Signers on the Accounts (with all checks requiring two signatures)
- c. Public Hearing on 2022 Budget and Consider Approval of Resolutions Adopting the 2022 Budget (**enclosure**)
- d. Other Financial Matters

11. Other Business

- a. Next Meeting

12. Adjourn